

## MODEL CREDENTIAL LETTER

Please fill in your Credential Letter on headed paper and send it to [credentials@ico.org](mailto:credentials@ico.org) by 3 March 2023  
The original should be submitted as soon as possible thereafter

[Date]

Ms Vanússia Nogueira  
Executive Director  
International Coffee Organization  
222 Gray's Inn Road  
London WC1X 8HB

**135<sup>th</sup> Session of the International Coffee Council**  
**Virtual Session**  
**(30 March 2023)**

Dear Ms Nogueira,

I am pleased to inform you that [*country*] will be represented by the following delegates at the 135<sup>th</sup> Session of the International Coffee Council taking place virtually on 30 March 2023:

[Name] Representative (one person only please) (speaking delegate)  
[Title]  
[Organization]

[Name] Alternate (speaking delegate)  
[Title]  
[Organization]

[Name] Adviser(s) (silent observers)  
[Title]  
[Organization]

Yours sincerely,

[Signature]\*  
[Name]  
[Title]

\* To be signed by a representative of the competent authorities of the Member country (i.e. the relevant Ministry or government agency of the Member country or by a representative of the Diplomatic Mission of the Member concerned either in the country where the seat of the Organization is located or where a session takes place).